

Southern Tech	General Consumer Information Disclosures: 34 CFR 668.41 (d)	2020-2021
Disclosure to Whom & When	Brief Description of Information to be Disclosed	Where to Find Information
<p>Institutional information HEA Sec. 132, 485 34 CFR 668.41, 668.43 Upon Request Enrolled & Perspective Students</p>	<ul style="list-style-type: none"> • Costs for tuition and fees, required books and supplies, and typical costs for transportation, room and board, or other. • Requirements/procedures to officially withdraw, refund policy and requirements for return of Title IV HEA grants • The school’s educational and training programs; physical facilities, faculty and academic support • Any plans for improvement of programs and any written arrangements with other schools • Entities that accredit, approve, or license the school & its programs & procedures for reviewing accreditation, approval, or licensing documentation and contact information for filing complaints with such entities • Services and facilities for students with physical, intellectual or any other disabilities • Criteria for transfer of credit from another institution, list of any articulation agreements w/other postsecondary schools • Titles, contact information, availability and location of persons designated to provide information to students • Penalties & institutional policies on Copyright Infringement, unauthorized distribution, sharing, and downloading, legal alternatives, and civil and criminal penalties and disciplinary actions for violations • Easily accessible website information regarding student activities • Student body diversity including percentage of enrolled, full time students who are male and female, Federal Pell grant recipients and self-identified members of major racial or ethnic groups • Net Price Calculator, the cost of attendance minus the average yearly grant and scholarship aid • Financial Aid Shopping Sheet, resource to help consumers understand education costs and aid available to meet costs • Constitution Day/Voter Registration/Vaccination Policies • Grievance Procedures 	<ul style="list-style-type: none"> • Southern Tech Website www.sotech.edu • Student Handbook • Consumer Information Guide • Financial Aid Policies & Procedures • Southern Tech Program Catalog • Brochures and Handouts
<p>Financial Assistance HEA Sec. 485 34 CFR 668.41 Readily Available Enrolled & Perspective Students</p>	<ul style="list-style-type: none"> • Cost of attending • Description of all available federal, state, local, private & institutional financial assistance, including: (1) application forms & procedures and (2) criteria for eligibility, selection and determination of the amount of a student’s award • Rights & responsibilities of students receiving financial aid, including: (1) criteria for continued eligibility (2) satisfactory academic progress (SAP) standards (3) how to re-establish eligibility if standards are not met (4) method and frequency of disbursements; (5) purchase and opt out of required books & supplies, return of Title IV HEA grants 	<ul style="list-style-type: none"> • Southern Tech Website www.sotech.edu • Student Handbook • Consumer Information Guide • Financial Aid Policies & Procedures • Brochures and Handouts
<p>Family Educational Rights & Privacy (FERPA) HEA Sec. 485 34 CFR 99.7, 668.41 Annually & Upon Request Currently Attending Students</p>	<ul style="list-style-type: none"> • Right to inspect & review student’s education records and to seek amendment of records if believed to be inaccurate, misleading or otherwise in violation of privacy rights and to file complaints with the Dept. of Education. • Right to student’s consent to disclosure of personally identifiable information and to know the school’s policy of disclosing such records with or without student’s consent. • Right to know who constitutes a school official and what constitutes a legitimate educational interest and procedures and timelines for making a request or complaint in writing. 	<ul style="list-style-type: none"> • Southern Tech Website www.sotech.edu • Student Handbook • Consumer Information Guide • www2.ed.gov
<p>Completion/Graduation Rate, Retention Rate, & Transfer Out Rate HEA Sec. 485 34 CFR 668.41 Annually and Upon Request Enrolled Students & Prospective Students</p>	<ul style="list-style-type: none"> • The institution’s completion rate for full-time, first-time, certificate seeking students enrolled at the post-secondary level who completed their career major within 150% of the normal time (scheduled length of career major) for completion • Transfer-out rate is not applicable to Technology Centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution • Information on student body diversity in the categories of gender & ethnicity of enrolled students who receive Federal Pell Grants • Retention rates of certificate seeking first-time full-time students as reported to the Integrated Postsecondary Education Data System (IPEDS) 	<ul style="list-style-type: none"> • Southern Tech’s ODCTE Profile https://www.okcareertech.org/technology-centers/southern-oklahoma-technology-center • U.S. Dept. of Ed’s College Opportunities On-Line website: https://nces.ed.gov/collegenavigator/

<p>Drug & Alcohol Abuse Prevention HEA Sec. 120) 34 CFR 86, 100, 103 Annually in writing & Upon request Enrolled Students & Current Employees Reviewed Biennially</p>	<ul style="list-style-type: none"> • Information on preventing drug and alcohol abuse • Standards of conduct that prohibit the unlawful possession, use, or distribution of illicit drugs. • Description of sanctions under local, state & federal law for unlawful possession or distribution of illicit drugs & alcohol • Description of available counseling, treatment, rehabilitation or re-entry programs available to students and employees • Description of the health risks associated with the use of illicit drugs & the abuse of alcohol • A clear statement that the school will impose disciplinary sanctions on students & employees & a description of these sanctions for violations of the standards of conduct. 	<ul style="list-style-type: none"> • Southern Tech Website www.sotech.edu • Consumer Information Guide • Student Handbook • Written Handout
<p>Annual Security Report HEA Sec. 485 34 CFR 668.41, 668.46 Posted Annually by October 1 Enrolled Students & Current Employees Upon Request Prospective Students & Employees Annually to U.S. Dept. of Education</p>	<ul style="list-style-type: none"> • Crime Statistics reported to campus security authority or local police. • Policies concerning security of & access to campus facilities; Policies concerning campus & non-campus law enforcement; Policies on alcohol and underage drinking; illegal drugs and drug laws, emergency response & evacuation procedures, and missing student notification & procedures • Programs to inform students & employees about campus security policies, procedures & practices & encourage responsibility for and prevention of crime; drug and alcohol abuse education • Policies regarding sex offenses & where to obtain information concerning register sex offenders. • A statement & procedures followed for the crimes of dating and domestic violence, sexual assault and stalking. • Written crime log available for inspection upon request • Written correspondence to alleged victims of a crime of violence or non-forcible sex offense. 	<ul style="list-style-type: none"> • Southern Tech Website www.sotech.edu • Handout upon request • USDE Campus Safety and Security www.ope.ed.gov/
<p>Academic Programs HEA Sec. 485 34 CFR 668.43 Enrolled Students and Prospective Students</p>	<ul style="list-style-type: none"> • Current Program Offerings • Faculty and other instructional personnel • Any plans for improving an academic plan • Agencies that accredit, approve or license • Procedures to obtain or review documents • Contact information for filing complaints 	<ul style="list-style-type: none"> • Southern Tech Website www.sotech.edu • Consumer Information Guide • Handout
<p>Fire Log and Safety Report HEA Sec. 485(a)(1)(T) 34 CFR 668.49(b) FSA Handbook Vol. 2, Chapter 6 Upon request, mailed, hand delivered Enrolled and prospective students Current and prospective employees</p>	<ul style="list-style-type: none"> • Annual report to campus community on recorded fires in fire log. • Fire statistics, fire drills, policies on safety education and training provided to students and employees • Description of procedures to follow in case of fire • List of titles of persons or organization to which students and employees should report the occurrence of fire • Plans for future improvements in fire safety if determined necessary • Southern Tech does not have on or off campus student housing 	<ul style="list-style-type: none"> • Southern Tech Website www.sotech.edu • Upon request
<p>Gainful Employment Early Rescission effective 7-1-2019</p>	<ul style="list-style-type: none"> • Information on graduation rates, the median debt of students completing the program, program costs, job placement, types of employment, etc. This information is available at the U.S. Dept. of Ed's College Opportunities On-Line website: https://nces.ed.gov/collegenavigator/ 	Rescinded
<p>Paper copies of Disclosure Information are made available by contacting the Financial Aid Office in the Student Services Center. This notice is distributed semi-annually to all current students and employees. It is also located on Southern Tech's website and in the Consumer Information Guide.</p>		

NOTICE OF NONDISCRIMINATION

Southern Tech is committed to the policy that no person shall be unlawfully subjected to discrimination in, excluded from participation in, or denied the benefits of any educational program, extra-curricular activity, or employment in the District on the basis of race, color, national origin, sex, disability, age, religion or military/veteran status in its programs, activities or employment and provides equal access to the Boy Scouts and other designated youth groups. The Deputy Superintendent has been designated to handle inquiries regarding the non-discrimination policies and may be reached at Southern Tech, 2610 Sam Noble Parkway, Ardmore, OK, 73401 or by phones at (580) 223-2070.