

**AGENDA**  
SOUTHERN OKLAHOMA TECHNOLOGY CENTER DISTRICT NO.20  
BOARD OF EDUCATION  
2610 Sam Noble Parkway, Ardmore, OK 73401

**Regular Meeting** SouthernTech Main Campus – **Conference Room B**  
**Thursday** **October 8, 2020** **11:30 a.m.**

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**Masks and social distancing will be Mandatory.**

- I. Meeting Called to Order/ Welcome** **Dana Gossvener, President**
- Record Members Present and Absent
  - Invocation
  - Consider Agenda (Board Action Item)
- II. Introduction of Guests (Non-Action Item)** **David Powell, Superintendent**
- Briefings/Recognition
- III. Proposed Non-Action Items:**
- A. Superintendent’s Report
  - B. Board Member Reports and Discussion Items (non-action)
- IV. Proposed Consent Agenda**
- All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items:
    - A. Financial Reports & Recommendations Finance Director
      - 1. Treasurer(s) Reports & Recommendations Treasurer
      - 2. Encumbrance Orders:  
**2020-2021**
        - **457 thru 558** General Fund
        - **70111 thru 70113** General Fund Salaries
        - **129 thru 141** Building Fund
        - **42 thru 46** G & E Funds
      - 3. Budget Amendment(s): #4
      - 4. Activity Fund/PELL Grant Reports
      - 5. Activity Sub-Accounts and Purpose
      - 6. Activity Fund Transfers
      - 7. Activity Fund Transfers to General Fund
    - B. Audit Committee Reports & Recommendations
    - C. Previous Meeting Minutes – **September 10, 2020 Regular Meeting**
    - D. Request(s) for Out-of-State Travel/In-State Travel & Reimbursement:

**Proposed Consent Agenda (con't):**

- E. Travel-Claim Reimbursement(s):
- F. Date/Time/Place for Next Board of Education Meeting(s)-**Regular Meeting, Thursday, November 12, 2020 @ 11:30 a.m. SouthernTech Main Campus**
  - Superintendent's Recommendation (s)
  - Board of Education Action(s)

**V. Proposed Board Action Items:**

- A. Discussion and possible board action to pass school board election resolution for the 2021 election cycle
- B. Proposed Policy Revision(s): DJ – Leave
- C. Proposed 2020-2021 Marketing Plan
- D. Proposed SRO Agreement FY21
- E. Proposed acceptance of bid to place and finish concrete for the SouthernTech sport court/miscellaneous smaller concrete projects by Felix Galvan Masonry
- F. Proposed Change Order
  - 1. CO #1 – Kornhaas Construction
    - Superintendent's Recommendation(s)
    - Board of Education Action(s)

**VI. Proposed Personnel Action Items:**

- A. Proposed Executive Session to Discuss Item VI.C. thru VI. F. In Accordance With 25 O. S. §307 (B) (1)
- B. Acknowledgment of Board's Return to Open Session
- C. Resignations:
  - 1. George Mastroiani, Custodian, effective 9-30-2020
- D. Termination(s):
- E. Proposed Employment, as follows:
  - 1. **Full-Time/Part-Time Personnel:**
    - a. Jennifer Laird, extra duty contract
    - b. Bruce Hatch, PT Lab Attendant, retro to October 1, 2020
    - c. Anthony Garcia, PT Lab Attendant, retro to October 1, 2020
    - d. Jaden Smith, PT Lab Attendant, retro to October 1, 2020
  - 2. **Adjunct Instructor(s):**– Beginning Rate - \$20. per hour/Experience Rate - \$27. per hour/High Demand/Limited Pool-\$35./hr.:
    - a. Helen Lynch, Esthetician
  - 3. **Substitute Instructor(s), as needed:**
  - 4. **Substitute Bus Driver(s), as needed:**

**Proposed Personnel Action Items (con't):**

F. Proposed Salary Adjustment(s)/Re-assignment(s), as follows:

1. Katie Miller, from Accounting Clerk to Facilities Coordinator, effective October 15, 2020
2. Karen Nail, Executive Assistant, effective October 8, 2020

- Superintendent's Recommendation(s)
- Board of Education Action (s)

**VII. New Business (Per Statutory definition of "New Business"):**

**VIII. Adjourn or Continue Meeting at a Later Date/Time**