



Application for Admission HIGH SCHOOL STUDENTS

Revised 07-09-14

High School Student Application Process:

- ⇒ Submit this application to your high school counselor
- ⇒ Counselor completes the counselor recommendation and attaches documentation
- ⇒ SOTC Staff will interview you to discuss your application
- ⇒ Notification of acceptance into an SOTC Career Major will be given to your Counselor or sent to you by mail.
- ⇒ Accepted applicants will be sent an enrollment packet approximately two weeks before classes begin with additional forms that must be signed by your parent or guardian

High School SENIORS: Begin the ADULT admissions process by completing the financial aid application at www.fafsa.ed.gov and signing up for pre-admissions assessment at SOTC. Note: OSSM, PASS, Practical Nursing, Surgical Technology, Dental Hygiene, and Adult Career and Development (evening and Saturday) courses use a separate admissions procedure.

PLEASE PRINT CLEARLY

Name of High School: _____ Grade Level at time of entry into SOTC: 11th 12th

Today's Date: _____

Last Name: _____ First: _____ MI: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Cell Phone: (____) _____

Other phone where we might reach you over the summer: _____

E-mail address: _____

Father Guardian: _____
First Name Last Name

Daytime or Work Phone _____

Cell Phone _____ Home Phone _____

Mother Guardian: _____
First Name Last Name

Daytime or Work Phone _____

Cell Phone _____ Home Phone _____

Parent Guardian E-mail Address: _____

NOTICE: Completion of this application by itself does not constitute admission to SOTC or placement on a waiting list for a career major that may be full at the time application is made.

SOTC Use Only:

1st: _____ AM or PM or EITHER

2nd: _____ AM or PM or EITHER

To Be Completed by SOTC

Last Name _____
(Please Print)

First Name _____

High School _____

11 12
(at time of entry)

Career Major _____

AM PM Approved by: _____

Date Accepted: _____

PLAN: _____

ACT: _____

GPA: _____

Before the Interview

Please respond to the following questions *in your own handwriting*, using complete sentences and Standard English. Be prepared to discuss your responses with a SOTC Student Services Representative during your interview.

1. What is your **career goal**?

2. What led you to decide to apply for admission to SOTC?

3. What are your plans after completing your career major at SOTC? (i.e. career, education)

4. What experiences have you had that relate to your desired career goal? (this can be paid or unpaid work, such as summer jobs, job shadowing, volunteer activities, working at home with parents, etc.)

5. Do you currently participate in any school clubs, sports, activities, organizations, or community events? If so, please list: _____

6. What are the reasons for absences you may have in high school classes?

7. Have you visited the SOTC Campus? _____ If so, please list what you visited:

Release of Information

I, _____, **do** **do not** give permission/consent to SOTC to release academic and personal information (i.e., grades, educational progress, or attendance records) from school files and sources to an inquiring school or agency. I understand that this written consent (signature) releases SOTC and any person or persons connected with SOTC from any and all liabilities of student confidentiality relating to any information described above which is given to the inquiring school or agency. I **do** **do not agree to the release of my academic records to my parent /guardian for all semesters I am enrolled at Southern Oklahoma Technology Center.**

Student's signature

Date

Please submit this application to your high school counselor, who will complete the counselor recommendation form and attach these documents:

- TRANSCRIPT
- CUMULATIVE ATTENDANCE REPORT
- ACADEMIC ASSESSMENTS (PLAN, ACT, EOI, etc.)
- CAREER INTEREST ASSESSMENTS (PLAN, EXPLORE, etc.)

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